

Prior to arriving

Privileged providers and clinical support staff (nurses), contact your current credentials coordinator and ensure that your credentials are up to date.

Ensure that a Performance Appraisal Report is completed at least 30 days prior to PCS. Request that your record be transferred to NMRTC GTMO UIC: N61564 30 days prior to your PCS date. Once your record is sent to NMRTC, please complete your application as soon as possible.

You should have the below certifications complete with, from report date, at least 180 days remaining before expiration:

- BLS
- ACLS
- PALS
- ATLC
- TNCC
- NRP

Be prepared to provide below training certificates completed within the current fiscal year:

- HIPAA and Privacy Act Training Certificate
- DOD IA Cyber Awareness Challenge Certificate
- DON Annual Privacy Training Certificate
- OPSEC for Navy and Marine Corps SYSCOMS Certificate

The Credentials POC Mr. Edwin.C.Hanson.civ@mail.mil or call (757) 458-2998
Chose Option "1" then dial extension 7-2258.

You may also refer to BUMED INST 1500.15F for information on any of the above requirements.