

MILPERSMAN 1300-306

EARLY RETURN/REASSIGNMENT DUE TO UNSUITABILITY

Responsible Office	NAVPERSCOM	Phone:	
	(PERS-40DD for Enlisted)	DSN	882-3545
	(Applicable Detailers	COM (901)	874-3545
	for Officers and	FAX	882-2647
	Enlisted TARs)		

References	OPNAVINST 1754.2A OPNAVINST 6000.1A OPNAVINST 1740.4A OPNAVINST 4650.15
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1. **Purpose.** The purpose of the Early Return/Reassignment Program is to ensure the availability and continuity of care for military dependents currently stationed outside the Continental United States (OCONUS), or within the Continental United States (CONUS), where required medical care, treatment, educational needs, or facilities are **not** available through military or civilian sources. The program is designed as a means through which members may be returned to CONUS from an OCONUS duty station for unusual circumstances not covered under other existing policies or regulations.

2. **Procedures**

a. **Report Submission**

(1) All requests for early return/reassignment must be submitted as an Overseas Screening Deficiency Report (OSDR)/Request for Early Return (Exhibit 1) by message.

(2) Ensure the transferring medical treatment facility's (MTF) name and unit identification code (UIC) are provided in para. 1C of the OSD/Request for Early Return message.

(3) Requests for early return/reassignment will be submitted expeditiously, within 10 working days of receipt of information justifying submission, as these requests involve situations requiring timely medical or other support services intervention not readily available at the current duty station. An understanding of all the factors that necessitated the

request submission are required prior to making a decision. Submission of a partial request is discouraged as it delays the timely processing of the request. Inclusion of additional information to ensure clarity and provide justification for submitting the request is strongly recommended.

b. **Officers.** For officers, provide a copy of NAVPERS 1300/6 (Rev. 01-03), Report of Suitability for Overseas Assignment to the applicable Detailer and Placement Officer.

c. **Transfer/Assignment Decision.** Navy Personnel Command (NAVPERSCOM), Enlisted Placement Management Center (EPMAC), or Naval Reserve Personnel Center (NAVRESPERSCEN), as appropriate, will decide each case on its merits. If request for early return/reassignment is approved, ensure the appropriate service record entry is completed on NAVPERS 1070/613 (Rev. 10/81), Administrative Remarks, indicating reason for submission of request.

(1) Requests submitted due to unsuitability/descreeing of family member(s) will result in the transfer of member and family member(s) to an assignment for which eligible based upon the Exceptional Family Member (EFM) category assigned.

(2) Assignment will be per requisition priority and sea/shore rotation to valid billets of member's rate. Assignments made due to EFM issues do not alter sea/shore rotation. Assignments will normally be made within the same manning control authority (MCA), i.e., West Coast personnel to West Coast billets.

(3) Orders directing transfer will normally be issued within 21 days. Detachment from current duty station will be directed to take place within 60 days of orders being released, unless a specific detachment date is requested.

d. **Exceptional Family Member(s)**

(1) Members with EFM(s) will complete forms per MILPERSMAN 1300-700. Enrollment in the EFM program is mandatory per OPNAVINST 1754.2A and must be completed prior to submission of an early return/reassignment request.

(2) Assignment of an EFM category will be accomplished by NAVPERSCOM, Personal and Family Readiness Branch (PERS-662)

prior to a decision being made regarding a request for early return/reassignment.

e. **Not a Discipline Substitute.** This procedure shall not be used as a means of transferring personnel in lieu of appropriate disciplinary or administrative action, i.e., nonjudicial punishment (NJP), courts-martial, administrative separation processing, etc., but shall be restricted to those cases where transfer is the only feasible solution.

f. **E-3 and below Personnel.** As provided for elsewhere in this article, E-3 and below personnel with dependent(s) or E-3 and below personnel who are pregnant will not normally be assigned OCONUS.

(1) Immediately upon reporting, if it is determined the member, E-3 and below, has acquired dependent(s), appropriate action as authorized in this article should be taken.

(2) Submission of an OSDR/Request for Early Return must be submitted immediately, if deemed appropriate.

g. **Medical Issues.** Members with medical issues for which the local MTF cannot provide care or treatment will utilize the Medical Evacuation (MEDIVAC) process vice Early Return/Reassignment Program

(1) For pregnancies of members that occur after arrival at new permanent duty station, submit a pregnancy avails (DP availability) report.

(a) If a member detaches an old permanent duty station while pregnant or becomes pregnant enroute and reports to the new overseas permanent duty station and an early return/reassignment is deemed appropriate, submit a DP Avail and OSDR (Exhibit 1).

(b) OPNAVINST 6000.1A contains policies and procedures regarding pregnant members.

(c) Information relative to single members and military married to military with dependent(s) is contained in OPNAVINST 1740.4A.

(2) When it is determined that family member(s) of a member will be descreened and movement of the family member(s)

only is appropriate, return family member(s) to the nearest CONUS MTF capable of providing care/treatment. Refer to OPNAVINST 4650.15 for additional guidance.

4. Overseas Screening Deficiency Report

a. An OSDR will be submitted when an overseas command receives improperly screened personnel/family member(s). It is a report of discrepancies in the screening process conducted by the previous duty station that **does not require an early return**. This message is used to report discrepancies in the screening conducted by the transferring command. The subject line should reflect OSDR ONLY when the noted discrepancy will not require early return of the member and/or family member(s), but does require addressing improper screenings to prevent further occurrences.

b. The MCA shall task the immediate superior in command (ISIC) of the transferring activity to correct those conditions that caused the improper screening

c. The OSDR (Exhibit 1) is sent to the following:

For...	Message Addressee...	And...	Info...
Non-designated SN/FN/AN	EPMAC NEW ORLEANS LA	<ul style="list-style-type: none"> • Transferring/ Screening Command • Transferring MCA • Servicing Personnel Support Detachment (PSD) • Gaining MCA • Gaining ISIC 	COMNAVPERSCOM MILLINGTON TN (PERS-451/ PERS-662)
Enlisted TARS only	NAVRESPERSCEN NEW ORLEANS LA		
Medical Deficiencies	BUMED WASHINGTON DC (31)		

5. Overseas Screening Deficiency Report/Request for Early Return

a. This reports discrepancies in the screening process conducted by the previous duty station that **require an early return** of the member/family member(s) after reporting to the receiving command.

b. It also requests early return of family member(s) and members who were properly screened at time of transfer, **but after transferring** developed problems resulting in unsuitability for overseas duty and transfer is the only feasible solution.

c. Requests for early return will be submitted to the following:

For...	Message Addressee...	And...	Info...
Enlisted Members	COMNAVPERSCOM MILLINGTON TN (PERS-40/PERS-40DD/ PERS-451/PERS-662)	<ul style="list-style-type: none"> • Area Commander • MCA • Last Permanent Duty Station 	BUMED WASHINGTON DC (31)
Officers	COMNAVPERSCOM MILLINGTON TN (PERS-451/PERS-662/ Applicable Detailer/ Placement Officer)		
Non-designated SN/FN/AN	EPMAC NEW ORLEANS LA		
Enlisted TARS only	NAVRESPERSCEN NEW ORLEANS LA		

EXHIBIT 1

OVERSEAS SCREENING DEFICIENCY REPORT/REQUEST FOR EARLY RETURN

FM PARENT COMMAND
TO COMNAVPERSCOM MILLINGTON TN//PERS-40/PERS-40DD (Enlisted
Only)/PERS-662/PERS-451/PERS-code for Detailer/PERS-code for Placement
Officer (Officers Only)//
NAVRESPERSNEW ORLEANS LA//N4// (Enlisted TARS Only)
EPMAC NEW ORLEANS LA//EP47// (for non-designated SN, FN & AN)
PREVIOUS DUTY STATION//
INFO MCA
PSD
ISIC
BUMED WASHINGTON DC//31//
Others as appropriate
BT
UNCLAS //N01300//
MSGID/GENADMIN/PARENT CMD//
SUBJ/OVERSEAS SCREENING DEFICIENCY REPORT/REQUEST FOR EARLY /RETURN ICO
NAME/RATE/RANK/DESIGNATOR/SSN//
REF/A/DOC/MILPERSMAN/DATE//
AMPN/REF A IS MILPERSMAN 1300-306//
POC/NAME/RANK/RATE/IDENTIFIER/LOCATION/TEL: // **(MANDATORY)**
RMKS/1. IAW REF A, THE FOLLOWING IS SUBMITTED DUE TO IMPROPER SCREENING
AND/OR REQUEST FOR EARLY RETURN FROM OVERSEAS DUTY:
A. MEMBER: NAME, RATE/RANK, and SSN
B. WAS REPORT AND SUITABILITY FOR OVERSEAS ASSIGNMENT (NAVPER 1300/16)
FILED IN SERVICE RECORD? GIVE NAME/RANK/TITLE/DATE OF INDIVIDUAL SIGNING
NAVPER 1300/16.
C. PREVIOUS DUTY STATION AND UIC.
PREVIOUS MEDICAL TREATMENT FACILITY AND UIC. (if medical)
D. EXPLAIN FULLY THE REASON SNM/FAMILY MBR IS CONSIDERED IMPROPERLY
SCREENED. INCLUDE THE FOLLOWING: **(MANDATORY)**
(1) DID THESE REASONS EXIST PRIOR TO TRANSFER FROM CONUS?
(2) WAS MEMBER AWARE OF DISQUALIFYING FACTORS PRIOR TO TRANSFER FROM
CONUS?
(3) SHOULD THESE REASONS HAVE BEEN DETECTED IN OVERSEAS SCREENING
PROCESS?
E. (If applicable) WAS ENROLLMENT IN THE EXCEPTIONAL FAMILY MEMBER
PROGRAM INITIATED MILPERSMAN 1300-700?
F. IF SNM WAS PROPERLY SCREENED; DID PROBLEMS DEVELOP AFTER ARRIVAL
OVERSEAS? EXPLAIN FULLY.
G. IS SNM (AND/OR FAMILY MEMBER(S)) CONSIDERED marginally UNSUITABLE
BUT COULD CONTINUE OVERSEAS DUTY? EXPLAIN FULLY.
H. ARE DISQUALIFYING FACTORS SO SEVERE THAT SNM SHOULD BE REASSIGNED TO
CONUS EARLY? EXPLAIN FULLY. **(MANDATORY)**//
BT

NOTE: This form can be utilized for overseas screening deficiency reports/requests for early returns. Delete portions that are not applicable. Include additional information as appropriate to justify and support a decision to early return/reassignment.